



CARLYON BAY HOTEL
SPA AND GOLF
★★★★

INSPIRE YOUR DELEGATES

CONFERENCES



CONFERENCE IN STYLE & COMFORT

Spectacularly situated on the clifftops overlooking St Austell Bay, the award winning family run 4 star Carlyon Bay Hotel is the perfect place to host your conference. With extensive facilities including an 18 hole Championship golf course, luxury spa & fitness centre, heated indoor and outdoor pools, tennis courts and snooker room, the Carlyon Bay Hotel provides the perfect ingredients for your event.

Residential conferences, day seminars and confidential business meetings are well catered for with a variety of conference and delegate rooms to complement your accommodation and superb location. With 86 en-suite bedrooms, parties both large and small are most welcome.

Business & pleasure

It has long been known to mix conferences with traditional leisure activities as a great way of team bonding and getting to know your colleagues.

We have great experience in arranging a wide range of activities from the competitive to the fun so please contact a member of our team to discuss your requirements.





OUR ROOMS

Whatever your occasion we will do our best to meet all of your requirements and with a choice of two rooms you can be assured of one that will meet your needs.

Both our rooms are easily accessible for all delegates & organisers from the large car park.

For evening functions we have the Carlyon Suite available at the Carlyon Bay Golf Club. Please enquire for details.

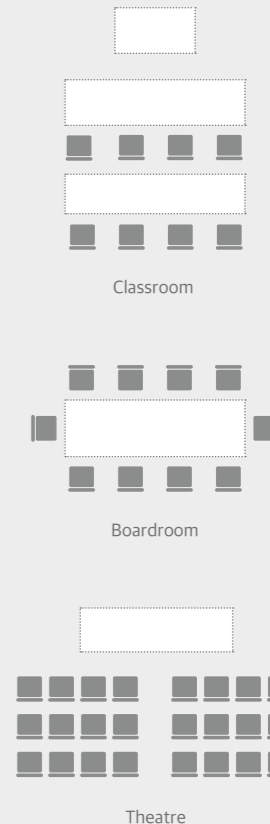
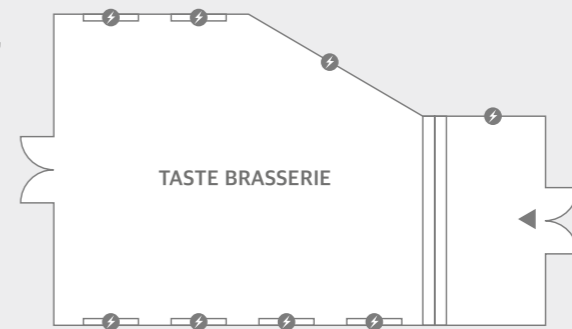
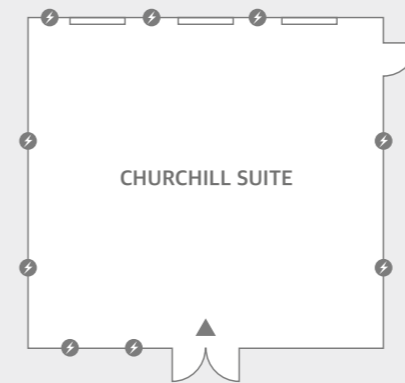
CHURCHILL SUITE

Available for private meetings and conferences for up to 70 people. The suite is a highly adaptable room and boasts the luxury of full air conditioning and natural light.

TASTE BRASSERIE

A lovely sized room with full air-conditioning, which can accommodate up to 60 people theatre style. Please note this room must be vacated by 5.30pm.

ROOM LAYOUT & CAPACITY



SEATING CAPACITY	CHURCHILL SUITE	TASTE BRASSERIE
	L 8.7 W 8.1 H 2.4 m	L 11.8/6.3 W 7.4 H 2.6 m
Classroom	40	35
Boardroom	30	20
Theatre	70	60



DELEGATE PACKAGES

Our delegate packages include room hire and all that you will need for a successful meeting! Medium to small residential conferences are available throughout the year. Large conferences wishing to take over the whole hotel are only available during the late Autumn, Winter and early Spring. Our Conference Manager will be most pleased to go through your personal requirements and quote accordingly.

ALL PACKAGES INCLUDE

- Tea, coffee & biscuits on arrival
- Tea, coffee & biscuits mid morning
- Your lunch option
- Tea, coffee & biscuits mid afternoon
- Meeting room hire
- Tables dressed
- Iced water, cordials & mints
- Notepaper & pens
- Air conditioning
- Free parking on site
- Large screen HD television
- Free superfast Wifi internet access
- Flipchart & projector
- Dedicated professional staff inclusive of service and VAT

PACKAGE 1 £35 pp

CHURCHILL SUITE Min 20 people

Breakfast Buffet

PACKAGE 2 £35 pp

CHURCHILL SUITE Min 20 people

Working Buffet Lunch

PACKAGE 3 £40 pp

CHURCHILL SUITE Min 20 people

Buffet Lunch or
2 Course Sit Down Lunch

PACKAGE 4 £45 pp

CHURCHILL SUITE Min 20 people

Conference Buffet or
3 Course Sit Down Lunch





TAILOR MADE PACKAGES

We know you may want to personalise your conference, so we offer a variety of options for you to choose from.

ROOM HIRE CHARGES

	CHURCHILL SUITE	TASTE BRASSERIE
Half Day	£175	£175
Full Day	£300	£300

REFRESHMENT CHARGES

	Charge
Tea, Coffee & Biscuits	£3.50
Tea, Coffee & Danish Pastries	£4.50
Fruit Juices	£2.50
Cornish Cream Tea	£9.00
Selection of Fresh Fruit	£4.00
Tea, Coffee & Bacon Bap	£7.00

EQUIPMENT CHARGES

	Charge
Large TV	£50
Screen	£20
Flipchart and pad	£15
Projector and screen	£50



MENU OPTIONS

We have a choice of menu options for your conference. Either choose from one of our Buffets or if you would prefer a sit down meal, then we have the perfect menu for you and your colleagues.



Sit Down Conference Menu

2 courses £21.50 | 3 courses £25 (Choose 1 option per course for your entire party)
3 courses £30 (Pre order any option per course for your entire party)

STARTER

Your selection of our Homemade Soup
Glazed Red Onion, Mozzarella & Tomato Tartlet, Herb Salad, Heritage Tomatoes
Prawn & Smoked Salmon Timbale, Smoked Salmon Mouse, Confit Salmon, Apple
Chicken Liver Pate Chutney with Toasted Brioche & Apple Chutney

MAIN

Traditional Roast Sirloin of Beef with Yorkshire Pudding,
Roasted Rosemary Potatoes, Watercress & Horseradish, Red Wine Sauce
Roasted Rump of Lamb, Sweet Garlic & Mint, Boulangere Potatoes,
Sun Blushed Tomatoes, Minted Lamb Jus
West Country Pork Cutlet, Apple & Gooseberry, Cider Jus, Hogs Pudding Potato Cake
Breast of Corn Fed Chicken, Sun Blushed Tomato & Oregano,
Piquello Pepper Mash, Oregano Cream
Fillet of Sea Bass, Confit Fennel, Citrus Saffron Potatoes, Snow Peas

DESSERT

Passion Fruit Panna Cotta, Tuile Pepper Biscuit, Passion Fruit Coulis
Chocolate & Hazelnut Torte, Chocolate Sauce, Raspberries
Sticky Toffee Pudding, Clotted Cream Ice Cream, Caramel Fudge Sauce
3 Cornish Cheeses, West Country Chutney, Celery & Grapes

Coffee with Mints

Please inform us if you have a food allergy that we should be aware of

Breakfast Buffet £13.50

Fresh Fruit Juices
Assorted Charcuterie & Cheese
Croissants, Morning Pastries,
Toast & Preserves
Hot Bacon & Sausage Baps
with Sauces
Tea & Coffee

Buffet Lunch £19.50

Assorted Cheese & Charcuterie
A Selection of Freshly Prepared
Assorted Sandwiches
Traditional Cornish Pasties
Oriental Savouries
Cold Traditional Pies
Tandoori Chicken
Deep Fried Goujons
with Dipping Sauces
(An optional Shellfish Assortment
at £2.00 per person)

Working Buffet Lunch £13.50

Fresh Fruit Juices
A Selection of Freshly Prepared
Assorted Sandwiches
Bowls of Fries
Mayo & Relish
Fresh Fruits
Tea & Coffee

Conference Buffet £25

Assorted Cheese & Charcuterie
A Selection of Freshly Prepared
Assorted Sandwiches
Oriental Savouries & Dips
Smoked Salmon & Dill
Cold Roast Beef with
Horseradish & Capers
Traditional Pies
Tandoori Chicken
Chicken Caesar Salad
Melon & Parma Ham
Tomato, Mozzarella & Basil
Warm Cheese Flan
Fresh Fruits Fruit Juices & Still Water



TERMS & CONDITIONS

All other equipment requirements can be hired separately, please enquire for individual prices. Wireless internet is available throughout the hotel. Please contact a Duty Manager for further information. Confirmed bookings require realistic numbers at the time of booking. However, minor adjustments in numbers may be given 48 hours before the event. Cancellations after this will be charged at 60% of the delegate rate. Please note that any special requests i.e. vegetarian dishes and final menu choice should be notified to the hotel no later than 1 week prior to the date of the function.

CANCELLATION CHARGES

Once a booking is confirmed in writing by either party, cancellation of a whole booked event will incur the following charges based upon the total overall price: up to 6 weeks prior 25% charge, 3 to 6 months prior 45% charge, 1 to 3 months prior 65% charge, less than 1 month prior 100% charge. We respectfully request settlement of the account on the date of the function or if credit facilities have been approved by prior notification, no later than 7 days after.

Call 01726 812304

Visit www.carlyonbay.com

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#CarlyonCaptured

