

# CHRISTMAS PARTY BOOKING FORM 2019

## How to book your party

1. Call 01726 812304 to check availability
2. A provisional booking can be held for 2 weeks
3. Complete this booking form and return it to us with a deposit of £10 per person
4. We will forward a confirmation letter once the deposit has been received
5. The outstanding balance is to be paid one month before the date of party
6. All parties will be billed as one, for food and drinks

### Dress Code

Christmas is a special time and we like to think that your event will be one of the highlights of your Christmas. The natural ambiance of our public rooms give the perfect opportunity for ladies to dress up for a 'special night', it is only fair that the gentlemen compliment the ladies effort and dress smartly.

### T&Cs

Payment for all parties including lunches to be settled by one person, individual bills cannot be raised. Full payment must be made 1 month prior to the day and refunds will not be given to cancelled bookings or no shows.

Whilst we ask for a pre-order for your party in advance, please be aware that we will check each guest's choice at the table so we can adjust the cutlery to ensure guests have everything they require.

Name of group:	
Numbers in party:	Date of party:
Preferred table plan: (not guaranteed)	
Name & address of organiser:	
Telephone number:	
Email:	

## ACCOMMODATION

Please contact the hotel to check availability for rooms prior to booking (prices are per person)

Room Type	Rate	No. req
Inland Facing	45	
Sea Facing	55	
Deluxe Sea Facing	65	

## LUNCH PARTY

Preferred sit down time for lunch (hotel to confirm)

12pm	12.30pm
1pm	1.30pm

## EVENING PARTY

Please choose your party menu (tick one option)

Menu A	Menu B
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Preferred sit down time for dinner (hotel to confirm)

7pm	7.30pm
8pm	8.30pm

## DEPOSIT

Deposit required of £10 per person for the meal and a further £10 per person for accommodation. Total deposit enclosed:

£
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All dietary and allergy requirements can be catered for with prior notice.